

CITY OF PARIS
JOB DESCRIPTION

Position: PRN EMT (Single Role)

Department: 01-125

Reports to: Lieutenant

JOB SUMMARY: This is a PRN position with the primary responsibility of medical care and transportation of sick and injured persons on an emergency scene. Also, to include a secondary responsibility of providing medical care on intra-facility transfers. This position is EMS only; no firefighting activities. EMT participates in emergency operations commensurate with attained level of training. EMT engages routinely in housekeeping and maintenance activities at assigned stations. EMT is closely supervised by supervising officers and is instructed by senior personnel. EMT works assigned shift.

EXAMPLES OF DUTIES:

- **Will NOT participate in firefighting activities. Will provide EMS only.**
- Responds to all emergency calls with his/her battalion or any other battalion as directed by supervisor and will perform EMS functions.
- Performs basic life support and advanced life support when necessary
- Responsible for patient care reports and participates in QA/QI.
- Studies all prescribed training materials as well as location of City Streets and County Roads
- Learns proper use of tools and equipment used within the department.
- Performs a wide variety of housekeeping chores and any other duties
- Performs routine general maintenance work as assigned

KEY REQUIREMENTS:

TRAINING AND EXPERIENCE: High School graduate or GED. Must have a valid Kentucky Operator's License and a good driving record; must be in good standing with the KY Board of EMS. Must have and maintain up-to-date EMT certification.

SPECIAL KNOWLEDGE, SKILLS AND ABILITIES: Must be in excellent physical condition with no impairment. Candidate will pass a pre-entry physical ability assessment administered by the department. Candidate may have corrected vision. Must have ability to understand and follow difficult oral or written instructions. Must have the mental capacity to retain and utilize instructions offered in lecture, demonstration and practical exercise training presentations.

JOB RESPONSIBILITIES RELATED TO PATIENT PRIVACY

1. The employee is expected to protect the privacy of all patient information in accordance with the City of Paris Fire/EMS privacy policies, procedures, and practices, as required by federal Kentucky State laws, and in accordance with general principles of professionalism as a health care provider. Failure to comply with the City of Paris, Fire/EMS

policies and procedures on patient privacy may result in disciplinary action up to and including termination of employment or of membership or association with City of Paris.

2. The employee may access protected health information and other patient information only to the extent that is necessary to complete your job duties. The employee may only share such information with those who have a need to know specific patient information you have in your possession to complete their job responsibilities related to treatment, payment or other City of Paris, Fire/EMS operations.

3. The employee is encouraged and expected to report, without the threat of retaliation, any concerns regarding the City of Paris, Fire/EMS policies and procedures on patient privacy and any observed practices in violation of that policy to the designated Privacy Officer.

4. The employee is expected to actively participate in City of Paris, Fire/EMS privacy training and is required to communicate privacy policy information to coworkers, students, patients and others in accordance with City of Paris, Fire/EMS policy.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to sit; talk or hear; stand; walk; use hands to finger, handle, or operate objects, tools, or controls; and reach with hands and arms. The employee is occasionally required to climb or balance; stoop, kneel, crouch, or crawl while carrying a load; and taste or smell.

- Could wear personal protective equipment that weighs in excess of 20 pounds.
- Make rapid transitions from rest to near maximal exertion without warm-up period.
- Works for long periods of time, requiring sustained physical activity and intense concentration.
- Rely on senses of sight, hearing, smell and touch to help determine the nature of the emergency, maintain personal safety and make critical decisions in a confused, chaotic and potentially life-threatening environment.
- The employee must frequently lift and/or move up to 175 pounds and occasionally lift and/or move greater than 175 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee may encounter while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work is performed primarily in office, vehicles, and outdoor settings, in all weather conditions, including temperature extremes, during day and night shifts. Work is often performed in emergency and stressful situations. Individual is exposed to hearing alarms

and hazards associated with emergency scenes, including noxious odors, fumes, chemicals and smoke.

The employee occasionally works near moving mechanical parts and in high, precarious places and is occasionally exposed to wet and/or humid conditions, fumes or airborne particles, toxic or caustic chemicals, risk of electrical shock, and vibration.

The noise level in the work environment is usually quiet in office settings, and loud at an emergency scene.

Spends extensive time exposed to severe and inclement weather conditions including extreme fluctuations of temperature, and performing tasks in wet, icy, muddy, and on unlevel terrain.

Operates in environments of high noise, poor visibility, and limited mobility at heights and in closed in spaces due to nature of emergency and weather conditions.

The examples of duties are intended only as illustrations of the various types of work performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.